

## **Town of Redding Covid-19 Volunteer Guidelines**

During this difficult time, we are grateful to the residents who are willing to help their fellow neighbors in need. For everyone's safety, we hope the following guidelines will ensure the smooth running of this program.

### **Guidelines for both Seniors and Volunteers**

These guidelines are set in place to help create a relationship between the "Caring Neighbor" and "Senior/Person in Need" that is gratifying for both parties.

#### **Safe Password:**

- Establish a memorable password that you and your Caring Neighbor will use when doing business. Your unique password such as "blue bird" (use your imagination) will be used each time you talk to one another. We hope that this will help protect you from the risk of scams.

#### **Groceries:**

- Please limit your grocery requests to 20 items or less.
- Be specific. For example, milk- skim only ; bread- whole wheat; chicken noodle- low sodium.
- Keep in mind that grocery stores have limited supplies.
- Volunteers please take appropriate safety measures such as wearing gloves and masks. Please wash/sanitize your hands before and after shopping.
- Seniors- please wipe or clean your groceries when you bring them in your home the same way you would do if you had done your own shopping.

#### **Payment**

- Payment is due prior to the shopping or upon delivery. Cash is preferred but a check or gift card to the specific shop are acceptable. Caraluzzi's and other stores may take credit card payment and/or EBT over the phone (please speak to a manager in advance for this arrangement because it is sensitive information)
- Please tape the cash/check/gift card in an envelope to your front door or designated area. Groceries may be left in the place you specify, such as the front door. Please no direct contact or letting anyone in your home at this time.
- Volunteers please place any change as well as the receipt in the envelope, and place together with the groceries.

#### **Follow -Up**

- Do send us a quick email and let us know how the shopping went!
- After this pandemic is over, please have a cup of coffee with each other.