

# Extended Day

## Covid-19 Protocols 2020-2021 School Year

Utilizing guidance from the RES Reopening Plan, Town Health Dept. and following the general Park and Recreation protocols listed above, Extended Day will use the following protocols for both children and staff:

1. Wear masks at all times except during supervised indoor snack and mask/water breaks outside.
2. Outside activities will be conducted as much as possible, keeping mask-wearing, distancing and sanitizing in mind.
3. Frequent hand washing done with soap and water whenever possible; approved hand sanitizer used at other times.
4. Temperatures will be taken upon arrival at Extended Day area for both staff and children, along with brief verbal and visual health assessment.
5. Social distancing will be reinforced while outside, inside classrooms, in hallways, the gym and the bathrooms (one person at a time in bathrooms.)
6. Sneezing and coughing into tissue or elbow, followed by hand washing will be reinforced. Replacement masks for both children and staff will be provided as needed.
7. Maintain small groups or cohorts while inside.
8. Sanitizing of rooms prior to Extended Day use each day: 2 classrooms that are regularly used plus the bathrooms in the south wing ground floor hallway, the gym and the bathrooms in the gym.
9. During hybrid, only children who have physically been in school, in person that day can attend Extended Day after school.
10. Covid-19 Waivers need to be completed by all participants.
11. Small play equipment is sanitized after use. Dedicated individual equipment will be provided whenever possible. Hands are sanitized before and after going on large playground climbing apparatus.
12. Each child will have his/her own dedicated pencil case with basic homework/crafts materials. Pencil boxes are sanitized after use. Only the child handles the contents.
13. Each staff member will be given his/her own backpack with first aid essentials, extra masks (for both children and themselves), tissues, pen/marker/highlighter, water bottle, sanitizing wipes and hand sanitizer.
14. Anyone (staff or children) feeling sick--at all--should stay home or be sent home as soon as possible.

15. There will be a dedicated area for use as a “sick bay” as needed until pick-up.

16. Staff will be assigned to help with cleaning and sanitizing duties on Extended Day’s daily job chart, along with all their regular duties. Each staff member will be given a copy of the daily job chart at the beginning of his/her shift.

17. No parent(s) may enter the building or the fenced-in playground area. Extended Day children will be escorted to their parent(s) shortly after they arrive at pick up.

18. Any known exposure will be reported to the Health Department and **will be dealt with on a case-by-case basis**. With Health Department guidance, email notification based on the particular circumstances of the exposure will be sent to:

- Participant’s parent(s)
- Extended Day Staff
- Appropriate school and town administrators.

19. Email notification will contain specific information concerning any necessary quarantine, program closure and reopening date.

20. Parents should be prepared to take steps necessary to begin online learning if quarantine is needed and contact the school for guidance.

21. A confirmation of reopening will be sent via email the day before reopening date.