



**Town of Redding – Zoning Commission  
Application Form  
Site Plan Approval/Amendment**

**PROPERTY INFORMATION:**

Address: \_\_\_\_\_

Assessor's Map & Lot No.: \_\_\_\_\_ Zone: \_\_\_\_\_

Record Owner (s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**APPLICANT/AGENT (If different from above):**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**DESCRIPTION OF PROJECT:**

\_\_\_\_\_  
\_\_\_\_\_

**Please see page 2: complete list of required supporting documentation. Submit a total of twelve copies of this form and supporting documents, along with fees, by 12:00 p.m. on the Wednesday prior to a regularly scheduled meeting of the Redding Zoning Commission in order to be placed on the agenda.**

**The undersigned understands that this application is to be considered complete only when all information required by the Commission has been submitted and is responsible for payment for all required legal notices and mailings. Further, the undersigned warrants the truth of all statements contained herein and in all supporting documents according to the best of his or her knowledge and belief and hereby grants permission to the Redding Zoning Commission and its authorized representatives to enter upon the property for inspection.**

\_\_\_\_\_  
(owner's signature)

\_\_\_\_\_  
(date)

\_\_\_\_\_  
(agent signature)

\_\_\_\_\_  
(date)

# Town of Redding – Zoning Commission

## Site Plan Application Check List

### REQUIRED WITH THE APPLICATION FORM:

#### **Supporting Documents:**

- Detailed letter of intent describing proposed use of property.
- Class A-2 survey map of the subject property.
- Site Plan in accordance with Section 5.2.2 of the Redding Zoning Regulations. Note that the Commission may waive portions of the requirements of Section 5.2.2 if the information is deemed to be unrelated to the present application.
- List of project professionals.
- List of property owners/addresses within 100' of the subject property
- In accordance with Connecticut General Statutes Section 8-3i: any project located within a public water supply watershed area must notify the applicable water company (Aquarion) and the State of Connecticut Commissioner of Public Health of the proposed project. Aquarion notification form follows on Page 3. For information on the state notification, see page 4. Proof of the notifications must be provided with the application.
- The commission reserves the right to request additional information required to confirm compliance with the Zoning Regulations of the Town of Redding.

#### **Fees:**

Site Plan Approval, Residential Zone	\$175.00
Site Plan Approval, Commercial Zone	\$50.00 for up to \$5,000 estimated project cost; \$5.00 additional for each \$5,000 of project cost thereafter
State of Connecticut fee: all applications	\$60.00

**In addition, the applicant is responsible for the costs of all legal notices and certified mailings as required by the Connecticut General Statutes as well as reimbursement of expenses incurred by the Commission for technical review, as the Commission sees fit, in accordance with Town Ordinance.**

### ADDITIONAL APPROVALS REQUIRED:

For projects that need approval from the Water Pollution Control Commission or the Conservation Commission, a decision may not be made by the Redding Zoning Commission until those approvals are obtained.

**Note: Site Plan approvals granted by the commission are approvals for the use of the property; any actual construction requires administrative approval from the Zoning & Building Departments.**

NOTIFICATION OF PROPOSED ACTIVITY WITHIN THE WATERSHED

**Via Certified Mail, Return Receipt requested to:**

Date: \_\_\_\_\_

Aquarion Water Company  
c/o Joseph Welsh, Manager – Environmental Protection  
714 Black Rock Road  
Easton, CT 06612

Pursuant to Connecticut General Statutes Section 8.1 i (b), notice is hereby given that an application for Site Plan Approval is being filed with the Redding Zoning Commission for the following:

Address: \_\_\_\_\_

Owner: \_\_\_\_\_

Proposed Activity: \_\_\_\_\_

Complete information is available at the office of the Redding Zoning Department, 100 Hill Road, Redding, Connecticut. The office can also be contacted via phone at (203) 938-8517, or by e-mail at [apardee@townofreddingct.org](mailto:apardee@townofreddingct.org). Please contact the office for the date this application will be considered by the Redding Zoning Commission; agendas can also be found on-line at the Town of Redding website.

Thank you for your consideration.

## **PUBLIC WATER SUPPLY CT DEPARTMENT OF PUBLIC HEALTH NOTIFICATION REQUIREMENTS**

Effective October 1, 2006, applications for any project located within a public water supply watershed area before the Zoning Commission, Zoning Board of Appeals, Planning Commission, or the Conservation Commission must notify the Commissioner of the Connecticut Department of Public Health (CTDPH).

In order to determine if your project is in this area, consult the “*Public Drinking Water Source Protection Area Map*” on file in the offices of the Redding Town Clerk, Land Use, and the Redding Zoning Enforcement Officer. If your project falls within this area, please follow the notification process detailed below:

- Go to the CT Department of Public Health form submission page at:

[https://portal.ct.gov/-/media/Departments-and-Agencies/DPH/dph/drinking\\_water/pdf/WatershedorAquiferAreaProjectNotificationForm.pdf](https://portal.ct.gov/-/media/Departments-and-Agencies/DPH/dph/drinking_water/pdf/WatershedorAquiferAreaProjectNotificationForm.pdf)

Complete the form; data regarding watershed name and number is available on the above mentioned map.

- E-mail the completed form to [dph.swpmail@ct.gov](mailto:dph.swpmail@ct.gov)
- Print a copy of the form and include it with your application submission to the Zoning Commission.